



Operations Rule Interpretation or Procedure

No. OPR 17- 03

CRITICAL INCIDENT RESPONSE – FOR DISTRIBUTION TO ALL STATE ASSOCIATIONS, STATE OFFICIALS CO-ORDINATORS, AFFILIATED CLUBS

Date: 27 January 2017

Procedure Number	OPRI 17-03	Drafted By	Safety, Risk and Compliance Manager
Version	V1 – 26 01 2017	Approved by CEO On	27 January 2017
Implementation Date	Immediate	Scheduled Review	As Required

Background

Motorsport is dangerous. All participants know and acknowledge this and generally do all within the scope of their authority to manage and minimise the risks associated with participating in our sport.

Notwithstanding, from time to time incidents will inevitably occur. It is incumbent upon all who are involved with the organising and conduct of karting and in particular race meetings to be properly prepared in the event of a critical incident occurring at a karting facility and during a karting event.

To assist all Clubs and event organisers/officials in the circumstance of a Critical Incident occurring at their kart track, the Board has approved the Karting Australia “**Critical Incident Response Overview and Critical Incident Response Chart**”.

What Is the Critical Incident Response Overview and Critical Incident Response Chart?

This document is aimed at assisting karting event organisers, Clubs and State Karting Associations cope with the pressures and demands of handling a response to a Critical Incident, and to facilitate the liaison and cooperation between the event organisers, Police, and any other external Emergency Services.

In effect the document is a tool that event organisers, clubs and State Karting Associations can use to manage the situation and the recording needed should a Critical Incident occur.

The response referred to is the response to the fact of a serious injury or fatality.

The normal responses to a non-critical incident that may include: fire, casualty, accident or similar, continue to be directed by Race Control (Clerk of the Course and Stewards) as normal.

The steps and procedures in the document can be varied depending on the circumstances of the incident - the main thrust of the procedures are **for the Incident to be identified as a Critical Incident by the Senior Medical Officer** in attendance at the Track at that time and if so, to respond accordingly.

A Critical Incident is one which results in:-

- **Injury (of significance) to a Driver, Official, Volunteer or member of the public; or**
- **Injury to any person that is likely to result in a death.**

PROCEDURE

The senior personnel in every Club (including Stewards and Clerks of the Course) need to be familiar with the overview of protocols for the handling of a critical incident at a karting event that are detailed on Page 2 of the document.

If an incident has been identified as being a critical incident, it is then a matter of the designated Officials working through the document from front to back, following the identified procedures in logical sequence and recording all actions taken.

Every Club needs to ensure that the Critical Incident Response Overview and Critical Incident Response Chart is easily accessible by the Stewards, Clerk Of the Course, Race Director, Club Secretary at every race meeting and at all times when there are organised Club activities taking place at the Race Track.

A hard copy of the Overview and Response Chart should be kept in the Stewards Room and Timing/Race Control at all times.

The hard copies should include the Names and contact details for the State Karting Association Emergency Contact personnel that will need to be contacted in the event of the occurrence of a Critical Incident.

Digital versions of the Critical Incident Response Overview and Critical Incident Response Chart are available for download here:

PDF - http://www.karting.net.au/media/karm/ka_critical_incident_response_overview_chart.pdf

Word Doc - [Http://www.karting.net.au/media/karm/ka_critical_incident_response_overview_chart.docx](http://www.karting.net.au/media/karm/ka_critical_incident_response_overview_chart.docx)

Distribution To:

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